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**2009 Budget Schedule**  
**May-September, 2008**

<b>Budget Activity</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>
2009 Capital Requests due to Commissioners 5-year Capital Projections due to Commissioners - see Note	Tuesday	May 20	by 4:30 p.m.
New Personnel Requests due to Commissioners	Friday	May 23	by 4:30 p.m.
Commissioners authorize New Personnel Commissioners recommend Salary Adjustments (%)	Monday	June 16	10:00 a.m.
Auditor distributes Salary Statements to Departments	Friday	June 20	by 12:00 noon
Departments review & submit signed Salary Statements to Auditor	Tuesday	July 1	by 12:00 noon
Auditor presents Salary Statements to Commissioners	Monday	July 7	10:00 a.m.
All Budgets & Revenue Estimates due to Auditor	Friday	July 18	by 4:30 p.m.
Revenue Committee reviews Revenue Estimates	Wednesday	July 23	11:00 a.m.
Budgets compiled; distributed to Council	Monday	August 4	
Council Budget Hearings	Monday	August 25	
Council approves Budget Ordinances	Tuesday	September 9	2:00 p.m.

**NOTE:**

Form available at <http://www.tippecanoe.in.gov/mytippecanoe>  
Scroll down screen to "Budget & Finance"